

**INDIA TOURISM DEVELOPMENT CORPORATION LTD.
UNIT: HOTEL PATLIPUTRA ASHOK, PATNA**

Notice Inviting Quotation

**SUB: Sealed quotations are invited for HIRING OF AUDIO VISUALS AID ETC.
FOR HOTEL PATLIPUTRA ASHOK for 03 Months**

Refer to NIQ notice Ref: HPA/F&B/Aud-Vis/18 dated 05.07.2018 For supply of HIRING OF AUDIO VISUALS AID ETC for 03 Months at ITDC Unit Hotel Patliputra Ashok, Patna. Find below the following schedule for NIQ:-

Total Estimated Value for 03 Months : Rs.199650/-

Announcement Date	07.07.2018
Sale of Tenders	08.07.2018 to 13.07.2018 (up to 1600Hrs)
Last date of Submission Of NIQ	13.07.2018-(up to 1600Hrs).
Opening of NIQ	14.07.2018 (at 1600Hrs).
Tender opening place	: AM (F&B) Office Hotel Patliputra Ashok, Patna

The notice inviting quotation document may be also collected from office of Mgr (F&B) Hotel Patliputra Ashok, Patna and dropped in the tender box kept at security office, Hotel Patliputra Ashok, Patna. Patna Tel-0612-2505270-76

The Notice inviting quotation document can be also download from our following websites:-

1. www.theashokgroup.com
2. www.ashokpatna.com
3. <https://eprocure.gov.in/eprocure/app>.

To be submitted super scribing on the top of the envelope quotation for HIRING OF AUDIO VISUALS AID ETC. FOR HOTEL PATLIPUTRA ASHOK for 03 Months

HOTEL PATLIPUTRA ASHOK

Beer Chand Patel marg Patna 800001

Phone 0612-2505270-76

NIQ TERMS & CONDITION

1. Duly acknowledged Income Tax Return for the last two years of the firm/ partners/ proprietors / company financial year 2015-16,2016-17(**self attested Photostat copy must be submitted**)
2. PAN account number (**self attested Photostat copy must be submitted**)
3. GSTIN No. (**self attested Photostat copy must be submitted**)
4. The quantities /items mentioned in the schedule are indicated for the purpose of providing an estimation of the requirements only and may/are likely to vary for the quotation(ed) period(s).
5. No alterations shall be made in any of the quotation documents. Bidder by submission shall be deemed to have accepted the terms and conditions contained in the tender document.
6. Before participating, the Tenderer, if required, shall visit the site work and in any case shall be deemed to have done so in order to acquaint himself with the nature of the site and the conditions in which the works are to be executed. The quantities and nature of work and materials necessary for the completion of the works and the means of access to the site, the accommodation he may require etc and, in general, shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect his tender. No extra charges consequent to any misunderstanding or otherwise shall be allowed.
7. The NIQ containing erasing, overwriting, scratches etc. are likely to be rejected. No tenderer should put any conditional offer. No other printed terms and conditions of tenders will be treated as the part of the tender even if they are attached to it Hotel Patliputra Ashok Management reserves the right to accept or reject the NIQ without assigning any reason whatsoever. Tenderer has to honour on fixed rates terms and conditions of the contract till the last date of expiry of the contract, without fail.
8. The desirous tenderer should quote rate of the items in the financial bid. The rates so quoted should be firm for a period of 03 months from the date of award of contract. No increase in the rates will be allowed under any circumstances during the currency of contract. The rates should be quoted for individual items on day basis i.e. 24 hours.
9. The Contract shall be co-terminus, anytime during the period of the contract in case it is decided to close or transfer or disinvestment of the hotel or any other reasons as desired by the management.
10. Deduction in the event of unsatisfactory work/service will be 5-25% or as per the decision of the management.
11. Contract can be further extended / renewed on mutual consent of both the parties for a period not exceeding 03 Months subject to no downward trend.
12. The quoted rates should be without the applicable taxes, duties and other charges. All taxes as applicable need to be shown separately. Comparison of rates will be made for rates without taxes. Applicable taxes being uniform for all will be added separately at the time of payment.
13. Vendor should quote rates for individual items separately. For the purpose of evaluation total rates for all the items will be considered as one package. ie. Overall lowest. It is compulsory to submit rates for all the items separately.
14. No rate columns should be left blank otherwise highest rate quoted by any

tenderer for the items shall be taken for evaluation of tenders and tenderer leaving the rate column blank shall be liable to accept the items at the lowest rate received.

15. PAYMENT OF BILLS

The payment of bills for the work done be for the Hotel Patliputra Ashok, the tenderer shall submit his bills to the Concerned Manager (Banquets) at the end of every month by 7th day. The payment of bills to the tenderer is made after necessary verification within a period of one month from the date of receipt of bills. The tenderer is advised to check and examine the correctness of bills before hand so as to facilitate early payment. For any unavoidable circumstances, if there is any reasonable delay for the payment of bills, Decisions of nominated officer of the first party are final on account of releasing payments. tenderer shall not be liable to claim any interest except that to know the reasons for delay. The 1st party does not guarantee any volume of business to the IInd party in case of short fall of business.

16. TRANSPORTATION:

Transportation to & form of materials shall be done by the tenderer at his own cost. Hotel Patliputra Ashok will not pay anything for the same. Tenderer can be asked to provide arrangements outside the premises of hotel for event organized by the Hotel or any other Division of ITDC. Therefore, tenderers are advised to bring the material at the required time and place. Tenderer should put their own persons to safe-guard their material. Tenderer shall not be entitled to claim any damage on account of fault/pilferage or any other losses incurred of their material on the premises of Hotel Patliputra Ashok. Each time tenderer shall bring proper challan indicating full details and description i.e. quantity, quality and other aspects of the material and similarly on return also they will do so. Their challan shall be valid only for the purpose of billing. For entering the material into the premises of Hotel Patliputra Ashok a form be obtained from the Security Control Room and filled up and signed. After necessary formalities, the material will be allowed inside the Hotel Patliputra Ashok. The Security is at liberty to search the material at any time and date. Similar procedure would be adopted to take out the material Otherwise the tenderer will not be allowed to lift the material after the assigned work is over. He should immediately dismantle the material and clean the areas. If any damage has been done to the building, fixtures, furniture's and other items of the Hotel Patliputra Ashok

Hotel on account of fixing and dismantling the material, the tenderer will be liable to repair it immediately or same will be done by the Hotel at the risk and cost of tenderer and appropriate amount deducted from his bills.

17. The entry of contractor's workmen would be through valid Security Gate Pass. They have to furnish full details as required by the Security. Antecedents of each worker and partner of the tenderer should be verified by the Police. No person having adverse antecedents would be permitted to operate in the Hotel Patliputra Ashok. The tenderer employees should be well dressed and groomed.. They should not move to unauthorized place in the Hotel Patliputra Ashok. The contractors will be required to remove the materials immediately after the function. In case of non-removal of materials necessary ground rent will be charged by the Hotel. All employees of the tenderer should be in proper uniform.

18. Liquidated damages will be charged for delay in supply/non-adherence contractual terms and conditions in case of Contractor do not supply the material / provide services by stipulated date and time to the hotel,

19. For supply and immediate works, contractor should directly contact the concerned Manager (Banquets), the date and time including details of work would be assigned to the tenderer in writing by the concerned Manager (Banquets).

20. In case of delay or failure for the work order given by Hotel Patliputra Ashok, the Hotel has discretion to put reasonable/proportionate penalty on the tenderer or engage other service providers at his risk and cost.

21. The decision of management as to the quality and quantity of material shall be final. The quantity must be got clearly recorded in Security record so that it can be verified at the time of need. However, on rejection of material the deficiencies so noticed or the ground of rejection would be communicated to the Contractor indicating the amount proposed to be deducted.

22. The tenderers must be careful to read the terms and conditions of tender before quoting their rates. In case of any clarification they may contact concerned Manager (Banquets)

23. In case of breach of any of the conditions of this tender, Hotel Patliputra Ashok shall be at liberty to terminate the contract forthwith without notice.

24. Tenderer should also be responsible to obtain comprehensive insurance coverage for their men and material so that incase of any untoward incident on account of fire, storm etc. the compensation claimed by the Hotel Patliputra Ashok can be settled, or any untoward incident occurred on account of anything to their persons while performing duty on the premises of Hotel Patliputra Ashok, the hotel does not have any responsibility for the same.

25. The tenderer shall ensure no damage is done to the walls/ ceiling/carpets etc. by way of nailing, pasting or hammering. The carpet protector on the existing carpet shall be laid before any work. In case, Contractor fails to deliver the material demanded in full or part on the appointed date & time, Hotel Patliputra Ashok shall be at its discretion to arrange the supplies from any other alternative sources without any notice to the tenderer at his risk and cost and the difference of rates if any will be deducted from the bills of the Contractor.

26. In case of any dispute or difference in respect of interpretation or applicability of any of the terms & conditions mentioned in the contract the same shall be referred to C&MD, I.T.D.C. for appointment of an arbitrator in terms of the amended act. The arbitration & conciliation proceedings shall be conducted as per the provisions of The Arbitration Act 1996 as amended from time to time. Venue of the arbitration shall be Patna, save as above, only Patna courts will have jurisdiction

27. Tenderer is responsible for payment to his employees. Under no circumstances such cases be referred to Hotel Patliputra Ashok as the Hotel does not have any liability. It must be clearly understood that there is no privity of contract between the employees of the contractor and the Hotel Patliputra Ashok.

28. Since the quantity of the material required in the tender is approximate as such it cannot be promised that under this rate contract and during the period of its currency how much quantity shall be purchased by the Corporation except that may be requisitioned by a Purchase Order. Hotel shall be entitled to enter into rate contract with one or more than one contractor/supplier as may deem fit. No price increase will be allowed during the currency of the rate contract and rates approved shall remain in force during the currency of rate contract. The quantity of supply can be increased or decreased at the discretion of the Corporation. The tender is liable to be rejected in case of establishing contact with any person connected with or employed or engaged by ITDC with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process or having Conflict of Interest.

Mgr (F&B)

FINANCIAL BID

**RATE FOR HIRING OF AUDIO VISUALS AID FOR 03 Months HOTEL
PATLIPUTRA ASHOK.**

Sr. No.	Particular		Estimated Quantity	Rate with unit	Amt
01.	Fixed Microphone with P.A System with (upto 200watts)	each	34 no.		
02.	Cordless Microphone(Lapel Microphone, Hand Microphone with P.A System with (upto 200watts)	each	119 no.		
03.	Video Recording for conference and seminar (Min. 03 hrs. in each slot with CD)	each	02 no.		
04.	Audio Recording (Normal) in (Min. 03 hrs. in each slot with CD)	each	01 no.		
05.	LCD Projector with laptop and pointer (upto 2500 Lum) (Screen Size upto 8'*6')	each	15 no.		
06.	LCD Projector with screen (Size8'*6')	each	20 no.		
07.	Laptop or Desktop Computer with 15" Monitor	each	05 no.		
08.	Music System with (Two top two base)	each	08 no.		
09.	UPS (600VA) with 40min Backup	each	02 no.		
10.	LED/LCD (48")	each	05 no.		
11.	Raised Dias18 inch (height) with theme based backdrop, printed carpet and set of stairs 18x09/18x12/24x09	Per sqft	2000 sq ft		
12.	Flex printing Moulding on Iron frame(Per Sq.ft)	Per sqft	350 sq ft		
13.	4g Wi- fi dongle back up support for conference and seminar (*Min. 04 hrs /With 02 Mbps plan)	each	02 no.		
14.	Back projection framing 8 x 6	Per sqft	500 sq ft		
15.	Flex Moulding on iron rod or angle (best quality) Per Sq.ft)	Per sqft	350 sq ft		

16.	Slide Changer	each	01 no.		
17.	Electronic Podium	each	01 no.		
18.	Countdown timer	each	01 no.		
19.	Presentation Scaler Swithcher	each	01 no.		
20.	Flower Hand bouquet (Premium Flower Dutch rose jarbera, gladiolus, orchid, lily with filler)	each	20 no.		
	Total				

- GST Tax Extra as applicable.
- Necessary Statutory deductions will be made from the bills of the Contractor.

Name of the tenderer

Signature

Full Address & Tel. No

